**Landlord Entry Restricted**

Date:Insert Date

Tenant's Name: Insert Your Name  
  
Tenant’s Address:   
Insert Street Address

Insert City, BC  
Insert Postal Code

Landlord’s Name: Insert Your Landlord's Name  
  
Landlord’s Address:

Insert Street Address

Insert City, BC  
Insert Postal Code

Dear Insert Your Landlord's Name*,*

On Insert Date Landlord Entered Without Proper Notice you entered my rental unit without proper notice. Section 29 of the *Residential Tenancy Act* *(RTA)* states:

1. A landlord must not enter a rental unit that is subject to a tenancy agreement for any purpose unless one of the following applies:
2. the tenant gives permission at the time of the entry or not more than 30 days before the entry;
3. at least 24 hours and not more than 30 days before the entry, the landlord gives the tenant written notice that includes the following information:
   1. the purpose for entering, which must be reasonable;
   2. the date and the time of the entry, which must be between 8 a.m. and 9 p.m. unless the tenant otherwise agrees;
   3. the landlord provides housekeeping or related services under the terms of a written tenancy agreement and the entry is for that purpose and in accordance with those terms;
   4. the landlord has an order of the director authorizing the entry;
   5. the tenant has abandoned the rental unit;
   6. an emergency exists and the entry is necessary to protect life or property.
   7. A landlord may inspect a rental unit monthly in accordance with subsection (1) (b).

Your entry into my rental unit was not in accordance with the *RTA* because Insert reason entry was not lawful. If it happens again, I have the right to apply to the Residential Tenancy Branch (RTB) for permission to change the locks at your expense, or otherwise remedy the situation.

For additional information, please see RTB Policy Guideline 7 – Locks and Access or contact the RTB ([gov.bc.ca/landlordtenant](http://www.gov.bc.ca/landlordtenant)) at 604-660-1020 or 1-800-665-8779.

Thank you,

[Signature]

Tenant's Name: Insert Your Name