**Rent Receipt**

Date:Insert Date

Tenant's Name: Insert Your Name  
  
Tenant’s Address:   
Insert Street Address

Insert City, BC  
Insert Postal Code

Landlord’s Name: Insert Your Landlord's Name  
  
Landlord’s Address:

Insert Street Address

Insert City, BC  
Insert Postal Code

Dear Insert Your Landlord's Name*,*

This letter serves as a written request for a receipt for the rent I paid you in cash on Insert Date You Paid Rent On. This is a legal requirement of landlords under section 26(2) of the *Residential Tenancy* Act, which states:

1. A landlord must provide a tenant with a receipt for rent paid in cash.

For additional information, please contact the Residential Tenancy Branch ([gov.bc.ca/landlordtenant](http://www.gov.bc.ca/landlordtenant)) at 604-660-1020 or 1-800-665-8779.

Thank you,

[Signature]

Tenant's Name: Insert Your Name